

# HOTUNG SECONDARY SCHOOL

何 東 中 學



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Our Ref. : (GEN096E/201920) in HTSS/STUD/1-Pt.2

1 Ka Ning Path,  
Causeway Bay,  
Hong Kong

14 January, 2020

Dear Parents / Guardians,

## S6 Music Written Examination

Please be informed that the S6 music written exam will be held on Friday, 17 January 2020 during lunch time (12:15 pm – 12:40 pm) at the main hall. The written exam will contribute to 50% of the overall grade of the subject. Parents should encourage your children to prepare and sit for the exam punctually.

Parents of candidates who fail to sit for the exam due to illness should contact the subject teacher, Ms Y. F. Kam, on the same day. Candidates must also hand in to their class teacher, preferably on the following day or as soon as they can, a parent's letter, together with a sick leave certificate issued by a registered medical practitioner. Having received such required documents, the school will consider giving an assessed mark for the written examination at issue. In the absence of an official sick leave certificate, zero mark will be given.

Please return the reply slip to Ms Kam.

Yours sincerely,

CHEUNG SIU Kam-sheung  
Principal

(GEN096E/201920) in HTSS/STUD/1 Pt.2

## S6 Music Written Examination

### Reply Slip

Dear Principal.

I, parent / guardian of student \_\_\_\_\_ (Name) in \_\_\_\_\_ (Class) \_\_\_\_\_ (Class number),  
acknowledge receipt of the letter concerning the above captioned and will encourage my child to prepare and  
sit for the exam punctually.

Parent's / Guardian's Signature: \_\_\_\_\_

Parent's / Guardian's Name: \_\_\_\_\_

Date: \_\_\_\_\_