

# HOTUNG SECONDARY SCHOOL

何 東 中 學

Tel.: 2577 5433 (Office)

Fax : 2882 4536

Our Ref. : (GEN083E/201920) in HTSS/STUD/1 Pt.2



1 Ka Ning Path,  
Causeway Bay,  
Hong Kong

10 December 2019

Dear Parents / Guardians,

## Christmas Festivities

In order to help students fully enjoy the Christmas Festivities on 20 December 2019 (Friday), they are allowed to have casual wear on that day. Students who intend to dress casually for the function must comply with following rules:

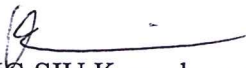
1. The casual wear must be neat and simple, and must suit the appropriate image of a student. Extravagant or outrageous clothing is not allowed.
2. Only trousers are allowed.
3. Only sports shoes or leather shoes are allowed.
4. Students must wear school house badge or bring along Student Handbook (affixed with personal photo and with school chop). If they have lost the badge or Student Handbook, they have to wear school uniform.

Please note that school ends at 12:00 noon on that day.

Should there be any enquiries on the arrangement, please call the school office at 2577 5433.

Thank you for your attention.

Yours faithfully,

  
Mrs. CHENG SIU Kam-sheung  
Principal

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**Reply Slip**

(GEN083E/201920) in HTSS/STUD/1 Pt.2

Dear Mrs Cheng,

I, parent/guardian of student \_\_\_\_\_(Name) in \_\_\_\_\_ (Class) \_\_\_\_\_ (Class number), acknowledge the receipt of the Letter to Parents regarding the Christmas Festivities.

Parent / Guardian's Signature : \_\_\_\_\_

Parent / Guardian's Name: \_\_\_\_\_

Date: \_\_\_\_\_ December, 2019